

**EVERGREEN INTERNATIONAL HOLDINGS LIMITED**  
(the “Company”)  
(Incorporated in the Cayman Islands with limited liability)

**SHAREHOLDERS’ COMMUNICATION POLICY**

(Revised by the Company pursuant to the Board resolution passed on 30 March 2017)

**1. PRINCIPLES**

- 1.1 The Company is committed to providing shareholders of the Company (the “Shareholders”) and other stakeholders (including potential investors) with balanced and understandable information about the Company.
- 1.2 The board of directors (the “Board”) of the Company should be responsible for:
- maintaining an on-going dialogue with Shareholders and encouraging them to communicate actively with the Company; and
  - establishing this Shareholders’ Communication Policy (the “Policy”) and reviewing the Policy on a regular basis to ensure its effectiveness.

**2. PURPOSE**

- 2.1 The Policy aims to:
- promote effective communication with Shareholders and other stakeholders;
  - encourage Shareholders to engage actively with the Company; and
  - enable Shareholders to exercise their rights as shareholders effectively.

**3. SOURCES OF COMMUNICATION**

**3.1 Corporate Communication**

- 3.1.1 “Corporate Communication” as defined under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) (the “Listing Rules”) refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the following documents of the Company: (a) the directors’ report, annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

- 3.1.2 The Corporate Communication of the Company will be published on the Stock Exchange's website ([www.hkex.com.hk](http://www.hkex.com.hk)) in a timely manner as required by the Listing Rules.
- 3.1.3 Corporate Communication will be provided to Shareholders and non-registered holders of the Company's securities in both English and Chinese versions or where permitted, in a single language, in a timely manner as required by the Listing Rules.
- 3.1.4 Shareholders and non-registered holders of the Company's securities shall have the right to choose the language (either English or Chinese) or means of receipt of the Corporate Communication (in printed form or through electronic means).

### **3.2 Announcements and Other Documents pursuant to the Listing Rules**

- 3.2.1 The Company shall publish announcements (on price sensitive information, corporate actions and transactions etc.) and other documents (e.g. Memorandum and Articles of Association) on the Stock Exchange's website in a timely manner in accordance with the Listing Rules.

### **3.3 Corporate Website**

- 3.3.1 Any information or documents of the Company posted on the Stock Exchange's website will also be published on the Company's website ([www.evergreen-intl.com](http://www.evergreen-intl.com)).
- 3.3.2 Other corporate information about the Company's business developments, goals and strategies, corporate governance and risk management will also be available on the Company's website.

### **3.4 Shareholders' Meetings**

- 3.4.1 The annual general meeting and other general meetings of the Company are primary forum for communication between the Company and its Shareholders.
- 3.4.2 The Company shall provide Shareholders with relevant information on the resolutions(s) proposed at a general meeting in a timely manner in accordance with the Listing Rules. The information provided shall be reasonably necessary to enable Shareholders to make an informed decision on the proposed resolution(s).
- 3.4.3 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at the meetings for and on their behalf if they are unable to attend the meetings.
- 3.4.4 Where appropriate or required, the Chairman of the Board and other Board members, the chairmen of board committees or their delegates, and the external auditors should attend general meetings of the Company to answer Shareholders' questions (if any).

3.4.5 The chairman of the independent board committee (if any) should also be available to answer questions at any general meeting to approve a connected transaction or any other transaction that is subject to independent shareholders' approval.

### **3.5 Shareholders' Enquiries**

#### **3.5.1 Enquiries about Shareholdings**

Shareholders should direct their enquiries about their shareholdings to the Company's share registrar, Computershare Hong Kong Investor Services Limited, via its online holding enquiry service at [www.computershare.com.hk](http://www.computershare.com.hk), or call its hotline at (852) 2862 8628, or go in person to its public counter at Shops 1712-1716, 17th Floor, Hopewell Center, 183 Queen's Road East, Wanchai, Hong Kong.

#### **3.5.2 Enquiries about Corporate Governance or Other Matters to be put to the Board and the Company**

The Company will not normally deal with verbal or anonymous enquiries. Shareholders may send written enquiries to the Company, for the attention of Chairman of the Board, by email: [ircontact@evergreen-intl.com](mailto:ircontact@evergreen-intl.com), fax: (852) 2671 8738, or mail to Rooms 1305-1307, 13/F, New East Ocean Center, 9 Science Museum Road, Tsimshatsui East, Kowloon, Hong Kong. Shareholders may call the Company at (852) 2712 2288 for any assistance.

*Note: Shareholders' information may be disclosed as required by law.*

***Note: If there is any inconsistency between the English and Chinese versions of this document, the English version shall prevail.***